**JOB DESCRIPTION**

ANNEX (B)

**Job Title:** MEDICAL DOCTOR

**Department:** MEDICAL

**Reports To:** MEDICAL DIRECTOR

**Prepared Date:** 18/4/2019

**ESSENTIAL JOB DUTIES/SCOPE OF WORK:**

**Essential Duties and Responsibilities include the following. Other duties may be assigned**

* Uphold the humanitarian principles of humanity, neutrality, impartiality, and independence
* Respect the DAMA values at all times, both within and outside of working hours
* Know, understand, and comply with DAMA internal policies and procedures
* Work closely with all members of the PHCC to provide the highest possible quality of care
* Treat all patients and their relatives with respect and dignity
* Maintain confidentiality for all patients
* Provide consultations for all patients attending The PHCC with appropriate diagnosis and treatment of illnesses based on Iraqi or International guidelines.
* Prescribe appropriate medications as per guidelines, ensuring patients understand instructions for dose and correct use.
* Perform wound care and appropriate minor procedures as per training received and following strict sterile techniques.
* Maintain high levels of hygiene at all times observing universal precautions.
* Identify any outbreak prone diseases and immediately inform appropriate authorities and/or DAMA Medical Director for further investigation and follow up.
* Keep clear and up to date records in a confidential manner and assist the PHCC Medical Director in compilation of weekly and monthly reports to DoH, DAMA, WHO and other organizations as requested.
* Attend training sessions arranged by DAMA, DoH and other organizations as required by DAMA Management Team.
* Assist the PHCC Medical Director with rapid needs and health assessments if requested.
* Any other reasonable duties as requested by the DAMA Management Team.

**DISCLAIMER STATEMENT**

As an employee in the above referenced position, I have read, understand, and agree to abide by the job description stated within.

Employee Signature Date